

MEMBERSHIP INTERNSHIP

The GRAMMY Museum, a non-profit institution, explores and celebrates the enduring legacies of all forms of music; the creative process; the art and technology of the recording process; and the history of the GRAMMY® Awards.

Internships with The GRAMMY Museum are for one semester and Interns can work up to 20 hours per week.

The roles and responsibilities of the Membership Intern will be to:

- Research and create youth membership benefits;
 - Restructure student membership package
 - Research youth markets and ways to promote in those markets
- Market and e-blast membership material and write letters to constituents;
- Assist Membership Manager with exclusive member events and functions.

The minimum qualifications to be an Intern include the following:

- Currently enrolled at an accredited college or university, while pursuing a degree in Communications, Sales, or Business Administration;
- Proficient in Microsoft Office programs;
- Ability to multi-task and take initiative;
- Posses strong written and oral communication skills;
- Possess strong organizational and research skills;
- Ability to interact professionally with diverse groups.