UCLA Herb Alpert School of Music
DEPARTMENT OF ETHNOMUSICOLOGY

Fall 2012 - Supplemental Application Worksheet

Use this worksheet to help prepare your materials for electronic submission via the UCLA Arts Supplemental Application website. A link to the website with an individual pass code will be emailed **beginning January 3, 2012** to all applicants who have completed the University of California Undergraduate Application during the November 1 – 30 filing period and selected the Department of Ethnomusicology as their first choice major. Supplemental materials must be uploaded through the website no later than **Friday, January 13, 2012, 5:00pm Pacific Standard Time.**

Important Information:

- There will be a $45.00 processing fee associated with this supplemental application. You will be prompted when you sign in to the online upload system, and this fee is payable by credit card or e-check. If you have received a UC fee waiver, you will not be responsible for this additional fee.

- Please turn off your email spam filter and/or include "arts.ucla.edu" and "ucla.edu" as accepted recipients.

- Submit your University of California Undergraduate Application between November 1 – 30 to be considered for enrollment in September of the following year.

- Applicants must select Ethnomusicology as their first choice major to be eligible for review by the UCLA Department of Ethnomusicology. If you would like to change your major, you must make your request by January 15.

- Use this worksheet to prepare and organize your materials prior to logging into the supplemental application website.

- The portfolio and supplemental material must be uploaded to the Supplemental Application website using your individual pass code by **Friday, January 13, 2012 (5:00pm PST). This is a strict deadline, please plan ahead to avoid any unexpected technical delays at the last minute.**

- The supplemental application process on the website must be fully completed and uploaded before your application to the UCLA Department of Ethnomusicology will be reviewed. Late, incomplete, or hard-copy application material (with the exception of Letters of Recommendation) will not be considered.

- Make sure you review all categories before you submit your departmental supplemental application. You may log in/log out of the system as many times as needed during the filing period, but once the application is submitted, you will not be able to make ANY corrections or additions.

- You will receive an email confirmation within 24 hours after you have submitted your supplemental application.

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SUPPLEMENTAL MATERIAL

1. **Questionnaire for Undergraduate Applicants**
   - Confirm Contact Information
   - Survey Question: *"How did you learn about the Department of Ethnomusicology at UCLA?"*
   - Academic History
     - Schools you have attended (beginning with the most recent)
     - Courses currently in progress
     - Courses planned for spring and summer
   - Awards/Honors/Exhibitions/Internships/Experience
   - Relevant Extracurricular Activities

2. **Personal Statement**
   Please answer all three of the following prompts:

   1) What are your reasons for wishing to enroll in the B.A. in Ethnomusicology? What do you expect from the program? What are your professional or career goals? Our criteria for selection will be influenced not only by your motivation and your ability to achieve excellence in the program, but also by your future plans. (~200 words)

   2) Briefly describe your musical background and any performance skills. Mention any special interests in particular music traditions, and whether these are through family connections or your own instigation. Music courses you have taken may be included. (~200 words)

   3) Indicate any special training (e.g., knowledge of foreign languages) or experiences (e.g., foreign travel, community development projects involving different cultures, family experience, etc.) that might be relevant to the study of music in a global perspective. (~350 words)

   You will have 4500 characters (including spaces) / approximately 750 words. It is recommended that you write your statement in a separate word processing program, then cut and paste it into the web application.

3. **Unofficial Transcripts**
   If you are a freshman applicant, upload a PDF copy of your current high school transcript. If you are a transfer applicant, upload PDF copies of all colleges you have attended since high school.

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Many schools and colleges allow you to access your records online and to print or save unofficial copies. If you have hard copies of transcripts, you can use a scanner to scan and save the documents as PDF files.

All unofficial transcripts MUST be generated from their respective institutions, and must include the name of the institution as well as the student's full name. Please redact/black out your Social Security number.

4. Audition

Applicants must submit an audition either in person or by video.

Applicants who reside within 200 miles of UCLA are **required** to audition on campus. Students who live outside the 200-mile radius or are unable to attend an on-campus audition, may submit an audition video.

Audition Repertoire: Jazz Studies

Applicants who indicate Jazz Studies as their primary area should prepare an individual audition of jazz standards for their instrument. Following the prepared performance, students will be expected to perform improvisations with a backing rhythm section or Aebersold tracks (provided by the department), and should expect to be asked to demonstrate sight-reading skills.

We do not provide a repertoire list. All traditional jazz instruments including voice, piano and guitar are eligible for an audition. Saxophone is the only eligible woodwind instrument.

Should you require live accompaniment, please make private arrangements. If you are bringing recorded accompaniment, CD and DVD players will be available for your use at the audition. The department can provide amplifiers (for guitar), and a drum set will be available at the audition. You may indicate these requests through the online system.

Audition Repertoire: World Music

No specific instrument or repertoire is required; what you choose to perform, and on which instrument, is completely up to you.

Should you require live accompaniment, please make private arrangements. If you are bringing recorded accompaniment, CD and DVD players will be available for your use at the audition.

LIVE AUDITION

The total length of the audition/interview is normally 15 minutes. For the audition, a minimum two selections are required, with playing time lasting approximately 5-10 minutes.

Your audition will be conducted before a small committee (usually 2-3) of Ethnomusicology faculty in your area of music concentration. The faculty will determine which selections they wish to hear, and in what order. They will also determine how many selections they need to hear, and how long each selection needs to be performed. As a part of your audition, rhythmic and pitch skills will be assessed.

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Following your performance, you will have a brief interview with the faculty. Questions asked of you will attempt to determine prior knowledge, experiences, and influences in world music and cultures, and specific academic and career interests and goals, relevant to the Ethnomusicology major.

All applicants are evaluated on their performance ability, musicianship skills, and knowledge, experiences, and goals expressed in the interview.

AUDITION DATES
Auditions for both Jazz Studies and World Music will be held on campus:

Saturday, February 4, 2012 - Jazz Studies and World Music
Saturday, February 11, 2012 - Jazz Studies only

After receipt of the supplemental application, students will be emailed with their assigned audition day and appointment time by January 20, 2012.

VIDEO AUDITION

If you are unable to attend a live audition, please prepare a video that is no longer than eight (8) minutes of repertoire, according to the above guidelines. A minimum two selections are required. On the video, please introduce yourself, as well as the titles of the selections you will be performing. For Jazz Studies applicants, the video should contain a balance between written music and improvisation.

- Example: Introduction (0:30) + Video I (5:40) + Video II (1:50) = 8:00

Format Guidelines:

File types accepted: .avi / .mov / .wmv / .mp4
.mov & .avi should be in H264 or MPEG-4 codecs
.wmv should be in Windows Media Video 7 or higher
The resolution should no more than 480 pixels high maximum
Maximum file size: 100MB

5. **Performance Resume (Optional)**
List major experiences in music as a performer, composer/arranger, conductor, teacher, etc (type of activity & role). List a few representative works which indicate your level of proficiency and versatility as a musician.

Format Guidelines:

File type accepted: PDF
Four (4) pages maximum
Page size: 8.5"x11"
Maximum file size: 20MB

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6. Letters of Recommendation (Hard Copy)

The department requests two (2) Letters of Recommendation from each applicant. One letter should be from someone who can speak to your musical skills, and the other should be from someone familiar with your academic achievements/ability.

Letters of Recommendation are the **only** part of the supplemental application that must be mailed in directly to the department as hard copy. Please have your recommenders fill out the department form, and enclose it with the Letter of Recommendation.

You may download the Letter of Recommendation form at this link:

www.ethnomusic.ucla.edu/undergrad-admissions

Letters must arrive at department by **January 23, 2012**. No postmarks.

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PRIVACY NOTICE: The California Information Privacy Act requires the University to list the following information for individuals who are asked to provide information about themselves.

1. The principal purpose for requesting the enclosed information is to consider your application for admission to the UCLA Department of Ethnomusicology.

2. This information is solicited in accordance with University policy, adopted pursuant to Article IX, Section 9 of the California Constitution.

3. Failure to furnish each item of information will delay or may prevent completion of the purpose for which this questionnaire is intended.

4. Information furnished in this questionnaire may be used by various University departments and may be transmitted to State and Federal government agencies if required by law.

5. This questionnaire is maintained by the Student Services Office of the UCLA Department of Ethnomusicology, Schoenberg Music Building, Los Angeles, CA 90095-1616.

ACADEMIC HISTORY

Schools Attended
List, in chronological order, all the schools (high school and colleges) that you have attended (start with high school):

School Name	City	State	Date (mm/yyyy)	to Date (mm/yyyy)
Example: Bruin High School	*Los Angeles*	*CA*	*09/2007*	*06/2011*

Current Coursework
List all courses currently in progress:

School Name	Course #	Subject and/or Course Title	Units
Example: College of California	*10A*	*Introduction to Psychology*	*2.0*

Future Coursework
List all courses planned for spring and summer of 2012:

School Name	Course #	Subject and/or Course Title	Units
Example: College of California	*10B*	*Advanced Topics in Performance*	*2.0*

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Awards/Honors/Exhibitions/Internships/Experience

List any awards, honors, exhibitions, internships and/or relevant experience, if applicable:

Type	Title/Description	Date (yyyy)
Example: Award	*1st Place: County Competition*	*2010*

Note: The online system will allow for unlimited entries in this category.

Relevant Extracurricular Activities

List any relevant extracurricular activities, if applicable:

Dates (mm/yyyy)	to Dates (mm/yyyy)	Description

Note: The online system will allow for unlimited entries in this category.

Audition Repertoire:

Please write in all planned repertoire.

Composer	Title	Date Performed (yyyy)

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