UNIVERSITY OF CALIFORNIA LOS ANGELES **DEPARTMENT OF ETHNOMUSICOLOGY**

THE MA ADVANCEMENT TO CANDIDACY FORM

Supplementary Instructions to the online petition form (www.gdnet.ucla.edu)

READ THESE INSTRUCTIONS BEFORE STARTING THE FORM.

The master's Advancement to Candidacy form is due by the end of the second week of the quarter in which you plan to receive your MA.

1. Make sure you enter the correct degree. Your degree is Master of **ARTS**

2. Contrary to every other university form, they want your name first name first.

3. There are only 2 possible responses for "Specialization": "systematic musicology" or nothing.

COURSE LISTING: List your courses BY TERM. Include only those courses you will be counting toward your degree, including any not yet completed. (For courses in progress, leave the "Grade" column blank; *do not* enter "Inc" or anything like that as it has other implications.)

4. **List** only the courses required for your degree—term-by-term—including the term you will graduate.
   - Enter ALL 200- and 500-level courses under "(1) Required graduate";
   - Enter 100-level courses under "(2) Elective".

5. **Do not list** courses not applicable to your degree, such as
   - 300-level courses
   - 400-level courses
   - courses numbered lower than 100
   - language courses
   - Ethno courses used to make up an entrance deficiency

6. If you received an Incomplete in any course, list it in the quarter you took the class but put in the grade you eventually got, if it has been submitted.

7. Sign the form and return to the Graduate Advisor (1642 SMB) by the end of the second week of the quarter in which you plan to graduate.