

UCLA Herb Alpert School of Music, Department of Ethnomusicology
Application for Undergraduate Emphasis
Jazz Studies Concentration

Part B: Application Proposal (Plan of Completion) Instructions

The two-page application proposal is essentially a roadmap that you are creating to assure your advisors and the department that you have a good grasp of the steps you need to take to complete the capstone project for your emphasis. Below are the key elements for your proposal.

1. Statement of Purpose

Begin with a statement of purpose introducing your project, explaining why you want to do it, and why you are qualified to do it (for example, long term interest in area, strong grades in courses with significant research and writing components, advanced level performance skills in a particular instrumental or vocal tradition).

2. Description of project

Next, describe your capstone project in greater detail.

Composition. Please submit a portfolio of representative work which provides us with some idea of your compositional skills. Your portfolio should include your compositions which are original material only and not arrangements of other compositions. Your scores should be presented performance-ready.

Performance. In addition to your audio and video, you should provide us with a description of the type of music you will perform. Original material may be performed.

3. Timeline for completion

Remember, if you do not complete the project, then you may not graduate under the terms of the emphasis. This means you should make sure your project is reasonable in difficulty and scope. Your emphasis advisor is here to help you with this aspect of your plans.

Make sure to attach the **Application Cover Sheet** and **Transcript** to your **Application Proposal**, and turn them in to the Undergraduate Advisor, Alfred Bradley by the due date.

FALL DUE DATE: Friday of 5th week of Fall Quarter
SPRING DUE DATE: Friday of 2nd week of Spring Quarter

Submit to: Undergraduate Advisor, Alfred Bradley, Room 2866 Schoenberg Music Building, (310) 825-4768