



UCLA Herb Alpert School of Music DEPARTMENT OF MUSIC

Fall 2013 - Supplemental Application Worksheet

Use this worksheet to help prepare your materials for electronic submission via the UCLA Arts Supplemental Application website. A link to the website with an individual pass code will be emailed **beginning January 2, 2013** to all applicants who have completed the University of California Undergraduate Application during the November 1 – 30 filing period and selected the Department of Music as their first choice major. Supplemental materials must be uploaded through the website **no later than Friday, January 11, 2013, 5:00pm Pacific Standard Time.**

Important Information:

There will be a \$55.00 processing fee associated with this supplemental application. You will be prompted when you sign in to the online upload system, and this fee is payable by credit card or e-check. If you have received a UC fee waiver, you will not be responsible for this additional fee.

Please turn off your email spam filter and/or include "arts.ucla.edu" and "ucla.edu" as accepted recipients.

Submit your University of California Undergraduate Application between November 1 – 30 to be considered for enrollment in September of the following year.

All applicants are required to meet minimum UC eligibility in order to proceed with the Music supplemental application. To view eligibility requirements for prospective freshmen, please visit <http://www.universityofcalifornia.edu/admissions/freshman/requirements/index.html>. Prospective transfers, please visit http://www.admissions.ucla.edu/prospect/Adm_tr/tradms.htm.

Applicants must select Music as their first choice major to be eligible for review by the UCLA Department of Music. If you would like to change your major, you must make your request by January 8.

All supplemental material must be uploaded to the Supplemental Application website using your individual pass code by **Friday, January 11, 2013 (5:00pm PST)**. **This is a strict deadline, please plan ahead to avoid any unexpected technical delays at the last minute.**

The supplemental application process on the website must be fully completed and uploaded before your application to the UCLA Department of Music will be reviewed. Late, incomplete, or hard-copy application material will not be considered.

Make sure you review all categories before you submit your departmental supplemental application. You may log in/log out of the system as many times as needed during the filing period, but once the application is submitted, you will not be able to make ANY corrections or additions.

You will receive an email confirmation within 24 hours after you have submitted your supplemental application.



**UCLA Herb Alpert School of Music
DEPARTMENT OF MUSIC**

Fall 2013 - Supplemental Application Worksheet

SUPPLEMENTAL MATERIAL

1. Questionnaire for Undergraduate Applicants

- Confirm Contact Information
- Survey Question: *"How did you learn about the Department of Music at UCLA?"*
- Academic History
 - Schools you have attended (beginning with the most recent)
 - Courses currently in progress
 - Courses planned for spring and summer
- Awards/Honors/Exhibitions/Internships/Experience
- Relevant Extracurricular Activities

2. Personal Statement

Please provide a concise statement that describes why you wish to study music at UCLA. In your statement, and in no particular order, please discuss the following elements:

- Goals for studying music at UCLA
- Your interests, experiences, and influences in music
- Professional / career objectives
- Extracurricular activities

You will have 3500 characters (including spaces) / approximately 500 words. It is recommended that you write your statement in a separate word processing program, then cut and paste it into the web application.

3. Unofficial Transcripts (in PDF format)

If you are a freshman applicant, upload a PDF copy of your current high school transcript. If you are a transfer applicant, upload PDF copies of all colleges you have attended since high school.

Many schools and colleges allow you to access your records online and to print or save unofficial copies. If you have hard copies of transcripts, you can use a scanner to scan and save the documents as PDF files.

All unofficial transcripts MUST be generated from their respective institutions, and must include the name of the institution as well as the student's full name. Please redact/black out your Social Security number.

4. Audition

Applicants must submit an audition either in person or by video/audio recording.

Applicants who reside within 200 miles of UCLA are **required** to audition on campus. Students who live outside the 200-mile radius or are unable to attend an on-campus audition, may submit a video/audio recording.

For students applying in a pre-screening area (Instrument or Composition), appointments will be assigned after the pre-screening material has been reviewed. Non-pre-screening areas will be assigned an appointment upon receipt of the supplemental application.

All students will be notified of their appointment assignment by **January 18, 2013**.

5. Performance Resume (Optional)

List major experiences in music as a performer, composer/arranger, conductor, teacher, etc (type of activity & role). List a few representative works which indicate your level of proficiency and versatility as a musician.

Format Guidelines:

File type accepted: PDF

Four (4) pages maximum

Page size: 8.5"x11"

Maximum file size: 20MB

6. References

Minimum two (2) and maximum of three (3) references required for Cello, Viola, Violin, and Voice applicants. References are optional for all other instruments and Composition. Letters of Recommendation are not required.

Music Performance and Music Education

Music Performance: Please follow all audition guidelines for your instrument, including pre-screening activities if applicable.

Music Education: Please follow all Performance audition guidelines for your instrument, including pre-screening activities if applicable. If you are granted an audition, you will also interview with the Music Education faculty.

Pre-Screening Instructions:

Applicants for **Cello, Clarinet, Flute, French Horn, Piano, Saxophone, Trombone, Trumpet, Voice, Viola, and Violin** are required to submit a pre-screening audition recording along with your supplemental application. Once your pre-screening audition is reviewed, you will be notified if you have been selected for an on-campus audition.

The repertoire for your pre-screening audition and in-person audition can be the same. Students selected for an on-campus audition who are unable to attend, will have their pre-screening audition recording used for a final decision.

Non-Pre-Screening Instructions:

Applicants for **all other instruments** will be emailed an audition time or may submit a video/audio recording if unable to attend the on campus audition.

Format Guidelines:

File types accepted: .avi / .mov / .wmv / .mp4/ .mp3/ .wav

.mov & .avi should be in H264 or MPEG-4 codecs

.wmv should be in Windows Media Video 7 or higher

The resolution should no more than 480 pixels high maximum

Maximum file size: 100MB

The audition recording is a **single multimedia file** that can be all video, all audio, or a compilation of the two. UCLA faculty prefers video, but will accept audio if that is your best presentation. The **total length** of the entire multimedia file should be **no more than twelve (12) minutes**.

- *Example 1: Video = 12:00*
- *Example 2: Video I (6:00) + Video II (3:40) + Audio (2:20) = 12:00*

Music Composition

Applicants to the Composition concentration are required to submit a composition portfolio for pre-screening.

Portfolio Instructions:

Portfolios must consist of three to five scores utilizing different media (not just piano) that demonstrate breadth of experience, technical mastery, and awareness of 20th century styles. Recordings can be submitted in addition to composition scores, but not in lieu of them.

For electronic music that does not have a notated score, applicants may upload a detailed explanation in place of the PDF score to correspond to the audio file.

The Department of Music's composition faculty will review all portfolios and eligible applicants will be selected for a campus interview/audition appointment. If selected, you will receive an email confirmation of your appointment. This meeting will consist of an interview, testing on basic musicianship skills, keyboard skills, and an audition on your chosen instrument.

Applicants who are **proficient** in another area and wish to also perform an instrumental or vocal audition, should contact the department at musicaud@arts.ucla.edu by January 11, 2013.

Format Guidelines:

Required – Composition Portfolio

Portfolios must consist of three to five (3-5) scores utilizing different media (not just piano) that demonstrate breadth of experience, technical mastery, and awareness of 20th century styles.

File type accepted: PDF

Maximum file size: 100MB

Optional – Composition Recordings

Corresponding recordings of your submitted compositions can be included in your application.

File type accepted: .mp3

Maximum file size: 100MB

Time Limit: Twelve (12) minutes per recording.

2013 AUDITION DATES

On-campus auditions are scheduled for one of the following dates: **February 2, February 9, or February 16**. If you are unable to keep your appointment, please notify us immediately at musicaud@arts.ucla.edu. *Please note that it is extremely difficult to reschedule an audition.*

Please note that "Representative Repertoire" posted for your instrument on the UCLA Department of Music admission website indicates an appropriate level of difficulty for applicants to this department. The specific pieces listed are not considered "required", but are examples of the types of repertoire we accept.

For updates on Audition dates by instrument (available in November) and repertoire listings, please visit www.music.ucla.edu/undergrad-admissions.

Applicants who are **proficient** in another area and wish to audition in another instrument, should contact the department at musicaud@arts.ucla.edu by January 11, 2013.

Accompaniment

Students applying to Vocal Performance will be provided accompaniment.

For all other areas, the Music Department does not provide accompaniment. Should students desire accompaniment, they will have to make private arrangements.

Accompanist Referrals - Los Angeles area

Valeria Morgovskaya:

valeriamorgovskaya@yahoo.com
323-854-2283

Kanae Matsumoto:

kanae_matsumoto@hotmail.com
310-869-8411

Mitsuko Morikawa:

mitsim@hotmail.com
213-265-4198

Ralph Alberstrom:

562-862-9898 or 562-413-4905

James Lent:

Drjameslent@aol.com
323-793-0854

Paul Switzler:

818-779-0919

PRIVACY NOTICE: The California Information Privacy Act requires the University to list the following information for individuals who are asked to provide information about themselves.

1. The principal purpose for requesting the enclosed information is to consider your application for admission to the UCLA Department of Music.
2. This information is solicited in accordance with University policy, adopted pursuant to Article IX, Section 9 of the California Constitution.
3. Failure to furnish each item of information will delay or may prevent completion of the purpose for which this questionnaire is intended.
4. Information furnished in this questionnaire may be used by various University departments and may be transmitted to State and Federal government agencies if required by law.
5. This questionnaire is maintained by the Student Services Office of the UCLA Department of Music, Schoenberg Music Building, Los Angeles, CA 90095-1616.

ACADEMIC HISTORY

Schools Attended

List, in chronological order, all the schools (high school and colleges) that you have attended (start with high school):

<u>School Name</u>	<u>City</u>	<u>State</u>	<u>Date</u> (mm/yyyy)	<u>to</u> (mm/yyyy)	<u>Date</u> (mm/yyyy)
<i>Example: Bruin High School</i>	<i>Los Angeles</i>	<i>CA</i>	<i>09/2007</i>		<i>06/2011</i>

Current Coursework

List all courses currently in progress:

<u>School Name</u>	<u>Course #</u>	<u>Subject and/or Course Title</u>	<u>Units</u>
<i>Example: College of California</i>	<i>10A</i>	<i>Introduction to Psychology</i>	<i>2.0</i>

Future Coursework

List all courses planned for spring and summer of 2013:

<u>School Name</u>	<u>Course #</u>	<u>Subject and/or Course Title</u>	<u>Units</u>
<i>Example: College of California</i>	<i>10B</i>	<i>Advanced Topics in Performance</i>	<i>2.0</i>

Awards/Honors/Exhibitions/Internships/Experience

List any awards, honors, exhibitions, internships and/or relevant experience, if applicable:

Type	Title/Description	Date (yyyy)
<i>Example: Award</i>	<i>1st Place: County Competition</i>	<i>2010</i>

Note: The online system will allow for unlimited entries in this category.

Relevant Extracurricular Activities

List any relevant extracurricular activities, if applicable:

Dates (mm/yyyy)	to (mm/yyyy)	Description

Note: The online system will allow for unlimited entries in this category.

Audition Repertoire - Music Performance and Music Education

Please write in all planned repertoire.

Composer	Title	Date Performed (yyyy)

Audition Portfolio - Composition

Please write in all planned pieces.

Title	Date (yyyy)

REFERENCES

Minimum two (2) and maximum of three (3) references required for **Cello, Viola, Violin,** and **Voice** applicants. References are optional for all other instruments and Composition. Letters of Recommendation are not required.

1. NAME _____
POSITION OR TITLE _____
NAME OF INSTITUTION OR BUSINESS _____
ADDRESS _____
PHONE _____
EMAIL _____
RELATIONSHIP TO STUDENT _____

2. NAME _____
POSITION OR TITLE _____
NAME OF INSTITUTION OR BUSINESS _____
ADDRESS _____
PHONE _____
EMAIL _____
RELATIONSHIP TO STUDENT _____

3. NAME _____
POSITION OR TITLE _____
NAME OF INSTITUTION OR BUSINESS _____
ADDRESS _____
PHONE _____
EMAIL _____
RELATIONSHIP TO STUDENT _____